

School Year 2011-2012

HAA Preschool Program/Payment Contract

All parents are asked to carefully read the payment contract before they register their child/children.

- Registration fee is \$100.00 per child. Registration fees are not refundable.
- A 2-day minimum enrollment is required in order for your child to attend the HAA 3 year old preschool program.
- Children attending the 3 year old preschool program may be registered for full or half days as follows:
 - 2 days Tues/Thurs only
 - 3 days Mon/Wed/Fri only
 - 5 days Mon/Tues/Wed/Thurs/Fri
- A time block is reserved for your child when you choose to register at our preschool program. HAA advises parents to make an effort to follow the initial signup schedule. If you need to change the hours/days of your child's schedule at the HAA, please contact the preschool teacher at least 2 weeks before your desired change date. The preschool teacher will inform you as to whether or not your request can be accommodated.
- If your child is absent due to illness, contagious disease, etc., tuition is not waived or refunded.
- Snow days are not refunded or rescheduled.
- There is a \$50.00 fee for returned checks.
- A two week notice is required if you wish to terminate your child's enrollment.
- All tuition payments must be made on or before the first of the month. Payments received after the 5th of each month will incur a \$25.00 late fee. If tuition is more than 6 days in arrears and the late fee of \$25.00 is not paid with the tuition the Hellenic American Academy will not accept your child back to school until the payment is made.

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Name of child: _____

Please write full day or half day in the boxes below.

Monday	Tuesday	Wednesday	Thursday	Friday

I have read and understand the parameters of this agreement and I hereby agree with the terms and conditions.

Parent's Signature: _____ Date: _____

Print: _____

Witness: _____ Date: _____